

**SCHOOL ADVISORY COUNCIL**  
**SUGARLOAF ELEMENTARY/MIDDLE SCHOOL**  
**Wednesday, August 25, 2021 at 8:30 am**  
**In-person attendance on cafeteria stage & virtual attendance via Teams**

**Roll Call** -- *In person*: Brett Unke, Leslie Holmes, Mindy Vinson, Jenny O'Brien, Walt Howard, Sarah Sheer, Melissa Meier, Rick Warmbold, Kelley Haack-Maltz, Desiree Perez, Taron Wirth, Darcy Wadsworth, Rose Horn + guests  
*Virtual*: guest

**SAC Chair Report** – Jenny O'Brien

Jenny opened the meeting introducing herself, the SAC board members, and SLS admin team. She then gave an overview of the function of SAC.

**Principal's Report** – Brett Unke

1. Busses: Mr. Unke reported that he had planned to operate on one schedule, however due to bus driver shortage the schedule had to be split at the last minute. He reported the busses are running on time, and the school would like to encourage bus riding. More students riding the bus would help with parent pickup.
2. Parent Pickup PM: The school is continuing to work on parent pickup as the line is still backing up onto US1. Some ideas being considered are moving one grade level to the elementary side. Another idea is to suggest parents come at 3:40 for pickup. The line is clear by 3:40.
3. Portables/Construction: Portable classrooms look great, housing PK-2. 3<sup>rd</sup> – 8<sup>th</sup> are housed in two story building.
4. 3<sup>rd</sup> grade: Mr. Unke reported that MCSD saved \$400,000 by moving 3<sup>rd</sup> grade to the two story building. 3<sup>rd</sup> grade is on a special schedule which reduces the likelihood of 3<sup>rd</sup> graders interaction with middle school students in the hallway, paras are stationed strategically to ensure no interaction in bathrooms occur. Mr. Unke reported that 3<sup>rd</sup> grade has been doing well in their new location.
5. STAR Progress Monitoring: Mrs. Holmes gave a quick overview of STAR, and reported that districtwide STAR testing will begin on Monday, August 30<sup>th</sup>. Currently, districtwide KG + PK STAR are on hold. Parents will be notified of their child's score in writing. Tier 3 students will receive interventions, and apps are available through class link for students looking for additional practice at home.
6. Open House is currently being postponed.
7. School Improvement Plan: The SIP rough draft will be due at the end of September, Mr. Unke will share the school's focus at the September 8<sup>th</sup> SAC meeting.

**Other Business**

Questions were asked by attendees regarding:

1. Communication: Concerns were raised by new families regarding where to find information. Mr. Unke responded that he appreciated the feedback, and was going to work on updating the website. Mrs. Holmes asked for any family not receiving automated calls, texts or emails to reach out to her at [leslie.holmes@keysschools.com](mailto:leslie.holmes@keysschools.com) for her to update + ensure families are receiving this communication. Parents were encouraged to sign up for Dojo as a way to receive school-wide communications. Ideas of a newsletter + welcome packet were presented.
2. Locker Concerns: Middle School parents raised locker concerns – Mr. Unke reported he would be open to looking at the no locker policy and see if alternative ideas can be generated.
3. First Quarter Communication: Mrs. Holmes reported that all families should expect to touch base with their child's teacher sometime within the first quarter.
4. Elementary Recess: Mr. Unke reported that each grade level has a box with toys for recess and that both the school and the PTO are working with the grade level teams to ensure they have all they need.
5. Mr. Unke reported that the school is working on their after school budget and to expect these after school and possibly before school tutoring opportunities to begin sooner rather than later.

Without further business, the meeting was adjourned at 9:21 am.

*Minutes recorded by Sarah Sheer, SAC Secretary*